



Nepean Industry Edge Training

WE ARE THE TRAINING EXPERTS!

CHC41015 Certificate IV in Celebrancy

Perhaps someone close to you has asked you to act as celebrant at their wedding, or maybe you just love weddings and want to play a part in that very special occasion. We can help you take your first steps towards becoming a celebrant, as this course provides you experience in conducting ceremonies and setting up your own business. This course will also give you the necessary qualification you need to apply to the Attorney General to become a marriage celebrant.

NIET is a highly reputable and established organisation that focuses on delivering quality training to its students. We provide a warm and welcoming environment where all our trainers are caring and dynamic with extensive industry experience. Through a fun, flexible and supportive classroom-based learning environment, you will develop the confidence you need. To complete this course, students need computer skills to research topics and create basic word processing documents and interact with online websites.

Government funding available

Course topics include:

- How to develop a Celebrancy practice
- Establishing client needs
- Designing and organising personalised ceremonies
- Working with a range of people
- Making presentations
- Working with clients to plan ceremonies
- How to meet legal and ethical requirements



This is a nationally recognised qualification that can assist with employment in the following job roles:

- Marriage celebrant
- Civil celebrant

“Overall, I had a great experience at NIET. I found all staff from the CEO, to administration, to our trainer, Judy, fantastic. I would highly recommend NIET and the lovely Judy to others wanting to do this course.”

*Lucy
Celebrancy graduate*

COURSE DETAILS

One full week of classes,
plus Saturday & Sunday role play weekend

Classes: 17 to 21 March
Role play weekend: 10 & 11 May

Evening study support sessions (optional):
16 April, 7 May and 4 June

Location: 146 Young St, Frankston

Price: From \$521.00



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Classroom based course, with regular homework

All courses are classroom based with student's being taught by a trainer who guides and supports them through all aspects of the course.

- Intensive one week option – students attend one week on campus and have three months in total to complete the course and require 15 hours a week of study.
- Weekend option – students attend one weekend a month and have six months in total to complete the course and require 8 hours a week of study.

Students should allocate time each week outside the classroom to undertake reading, assessment tasks and general study. A trainer supports students throughout the course with email and phone support.

Evening study sessions are offered once a month at NIET for students who would like to attend to get extra support and assistance.

Assessment Methods

NIET uses a range of assessment methods including:

- Written assessments
- Projects
- Case studies and scenarios
- Presentations
- Role plays
- Observations



Education and Support Services

Students are provided with a range of support services depending on their individual needs. All students have access to their trainer, who has extensive experience and expertise in the course content and industry. For further information regarding education and support services please contact us, as we are always happy to help.

CHC41015 Certificate IV in Celebrancy

CHC41015 Certificate IV in Celebrancy has 13 units: 6 core units and 7 elective units

Unit code	Unit name	Core/Elective
CHCCEL001	Develop sustainable celebrancy practice	Core
CHCCEL002	Establish client celebrancy needs	Core
CHCCEL003	Research, design and organise ceremonies	Core
CHCCEL004	Prepare for, present, and evaluate ceremonies	Core
CHCCEL005	Establish and maintain marriage and celebrancy practice	Elective
CHCCEL006	Interview clients and plan marriage ceremonies	Elective
CHCCEL007	Prepare for, present, and evaluate marriage ceremonies	Elective
CHCLEG001	Work legally and ethically	Core
CHCPRP003	Reflect on and improve own professional practice	Elective
CHCDIV001	Work with diverse people	Core
BSBITU306	Design and produce business documents	Elective
BSBSMB403	Market the small business	Elective
BSBCMM401	Make a presentation	Elective

NIET has selected the elective units based on celebrants having to setup and run their own business.

Case studies

During the course, students complete:

- Interview
- Rehearsal
- Mock wedding – a group of 20 people must be in attendance
- Anniversary vow renewal
- Baby naming
- Funeral

All assessments must be successfully completed one week after the course end date. If you do not successfully complete all assessments by the course end date, a \$500 fee will apply.

Funding, fees, and charges

This training is delivered with Victorian and Commonwealth Government funding and Fee for Service. Individuals with disabilities are encouraged to access subsidised training through the Skills First Program. Student fees in full - www.niet.com.au

Qualification	Government funded with concession	Government funded	Fee for service
CHC41015 Certificate IV in Celebrancy	\$521.00	\$1,453.00	\$4,553.00

The student tuition fees as published are subject to change given individual circumstances at enrolment. An individual statement of fees will be provided to all applicants.

All fees must be paid in full two weeks before the course commences to secure your place in the course. Payment plans are available with weekly, fortnightly, or monthly repayments. Payment plans attract a \$75 setup fee. A maximum of \$1,500 can be made for course payments. Payments over \$1,500 will be made over the duration of the course.

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ENROLMENT PROCESS

Industry Requirements

It is highly recommended that you be fully COVID vaccinated, to work in the industry, however it is not mandatory.

Pre-Training Review

Prospective students are booked in for a pre-training review with a NIET staff member, to answer any questions about the course and to ensure the course is suitable for their skill level and career expectations. During the review the following topics are covered:

- Course suitability and likely job opportunities
- Existing educational qualifications and any adjustments that may apply
- Identify any support requirements
- Support for equity and disadvantaged
- Course and study requirements
- Assessment of Literacy, Language and Numeracy level for the qualification

Contact us today
on 9770 1633 or
info@niet.com.au

Language, Literacy and Numeracy (LLN)

As part of the pre-training review prospective students take part in a Language, Literacy and Numeracy assessment that allows students to into a course that is at the correct level for them.

Recognition of Prior Learning (RPL) and Credit Transfer

RPL is Recognition of Prior Learning and may allow some students to have prior experience assessed. Credit Transfers are available to students who have previously completed units. For further information regarding Recognition of Prior Learning and Credit Transfers please contact NIET on 9770 1633.

Please refer to our Student Handbook which is available at www.niet.com.au. It includes details on other topics including Complaints and Appeals, support services, refunds, etc.

Under 18 supervision requirements

If under the age of 18, a parent/guardian signature will be required for enrolment and throughout the course. Please note educators who are under 18 years of age are to be supervised at all times by an educator who is over the age of 18.

To start your enrolment, please contact NIET, as are always happy to help!

Phone: 9770 1633

Email: info@niet.com.au

Website: www.niet.com.au

