



WE ARE THE TRAINING EXPERTS!

CHC41015 Certificate IV in Celebrancy

All courses are going ahead, however due to COVID-19 we are undertaking extra cleaning and following all government guidelines to ensure the safety of staff and students.

Perhaps someone close to you has asked you to act as celebrant at their wedding, or maybe you just love weddings and want to play a part in that very special occasion. We can help you take your first steps towards becoming a celebrant, as this course provides you experience in conducting ceremonies and setting up your own business. The course will also give you the necessary qualification you need to apply to the Attorney General to become a marriage celebrant.

We provide a warm and welcoming environment and all our trainers are caring and dynamic with extensive industry experience. NIET is a highly reputable and established organisation that focuses on delivering quality training to its students. Through a fun, flexible and supportive learning environment, you will develop the confidence you need.

Course topics include:

- How to develop a celebrancy practice
- Establishing client needs
- Designing and organising personalised ceremonies
- Working with a range of people
- Making presentations
- Working with clients and planning their marriage ceremonies
- How to meet legal and ethical requirements



COURSE DETAILS

Location: 405 Nepean Hwy, Frankston

Two study options:

- One weekend a month, for 6 months
Start dates - 13 March, 22 May, 31 July
- One week intensive, plus Saturday
Start dates - 15 February, 19 April, 28 June

To register your place, contact NIET on:

9770 1633

info@niet.com.au

www.niet.com.au

This is a nationally recognised qualification that can assist with employment in the following job roles:

- Marriage celebrant
- Civil celebrant

I had been advised that the trainers at NIET were very good, but Anna exceeded my expectations. Very professional, approachable and helpful.

Bronwen Young – CHC41015 Certificate IV in Celebrancy graduate



CHC41015 Certificate IV in Celebrancy



Classroom based course, with homework

All courses are classroom based with student's being taught by a trainer who guides and supports them through all aspects of the course.

- Intensive one week option – students attend one week on campus and have three months in total to complete the course, and require 15 hours a week of study
- Weekend option – students attend once a month on campus and have six months in total to complete the course, and require 8 hours a week of study

Students should allocate time each week outside the classroom to undertake reading, assessment tasks and general study. A trainer supports students throughout the course with email and phone support.

Tuesday evening study sessions are offered once a month at NIET for students who would like to attend to get extra support and assistance.

Assessment Methods

NIET uses a range of assessment methods including:

- Written assessments
- Projects
- Case studies and scenarios
- Presentations
- Role plays
- Observations



Education and Support Services

Students are provided with a range of support services depending on their individual needs. All students have access to their trainer, who has extensive experience and expertise in the course content. For further information regarding education and support services please contact NIET, as we are always happy to assist.

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The qualification has 13 units: 6 core units and 7 elective units

Unit code	Unit name	Core/Elective
CHCCEL001	Develop sustainable celebrancy practice	Core
CHCCEL002	Establish client celebrancy needs	Core
CHCCEL003	Research, design and organise ceremonies	Core
CHCCEL004	Prepare for, present and evaluate ceremonies	Core
CHCDIV001	Work with diverse people	Core
CHCLEG001	Work legally and ethically	Core
BSBITU306	Design and produce business documents	Elective
BSBSMB306	Plan a home-based business	Elective
BSBSMB403	Market the small business	Elective
CHCCEL005	Establish and maintain marriage celebrancy practice	Elective
CHCCEL006	Interview clients and plan marriage ceremonies	Elective
CHCCEL007	Prepare for, present and evaluate marriage ceremonies	Elective
CHCPRP003	Reflect on and improve own professional practice	Elective

NIET has selected the elective units based on celebrants having to setup and run their own business. Applicants who wish to select other electives should contact NIET to determine if the applicants preferred unit fits the packaging rules and if NIET has the resources to deliver the unit. This will be dealt with on a case by case basis.

Case studies

During the course, students complete:

- Interview
- Rehearsal
- Mock wedding – a group of 20 people must be in attendance
- Anniversary vow renewal
- Baby naming
- Funeral.

All assessments must be successfully completed by the course end date. If you do not successfully complete all assessments by the course end date, an extension can be applied for and if approved a \$500 fee will apply.

Funding, fees and charges

This training is delivered with Victorian and Commonwealth Government funding and Fee For Service. Individuals with disabilities are encouraged to access training subsidised through the Skills First Program. Student fees are published in full on the NIET website – www.niet.com.au

Qualification	Government funded with concession	Government funded	Fee for service
CHC41015 Certificate IV in Celebrancy	\$459.50	\$1,395	\$3,495

Fees must be paid in full two weeks before the course commences to secure your place in the course. Payment plans are available with weekly, fortnightly or monthly payments available. Payment plans attract a \$75 setup fee. A maximum of \$1,500 can be made for course payments. Payments over \$1,500 will be made over the duration of the course.

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ENROLMENT PROCESS

Minimum age requirements

You must be 18 years of age or over to become a registered celebrant.

Pre-Training Review

Prospective students are booked in for a pre-training review with a NIET staff member, to answer any questions about the course and to ensure the course is suitable for their skill level and career expectations. During the review the following topics are discussed:

- Course suitability
- Likely job opportunities
- Existing educational qualifications and any adjustments that may apply
- Identify any support requirements for the student
- Support for equity and disadvantaged students
- Ensure student is well informed of course requirements
- Assessment of Language, Literacy and Numeracy level for the qualification.

Contact us today
on 9770 1633 or
info@niet.com.au

Industry Requirements

There is more involved in becoming a marriage celebrant than just completing this course, as you will need to apply to the Attorney General's department once you have successfully completed the course.

Language, Literacy and Numeracy (LLN)

As part of the pre-training review, prospective students take part in a Language, Literacy and Numeracy assessment that allows students to be placed into a course that is at the correct skill level for them.

Recognition of Prior Learning (RPL) and Credit Transfer

RPL is Recognition of Prior Learning and may allow some students to have prior experience assessed. Credit Transfers are available to students who have already completed some units. For further information regarding Recognition of Prior Learning and Credit Transfers, please contact NIET on 9770 1633.

Our Student Handbook is available at www.niet.com.au. It includes more details on many other matters including: Complaints and Appeals, Support Services, Refunds, etc.

NIET has third party arrangements for recruiting students with Accredify and Future You Education.

You can play a part in one of the most important days in a person's life. Get qualified now!

To start your enrolment, please contact NIET, we are always happy to help.

Phone: 9770 1633

Email: info@niet.com.au

Website: www.niet.com.au

